

Wedding Budget & Expense Worksheet

Wedding Parties

Engagement party	\$ _____
Bridesmaids' lunch	\$ _____
Rehearsal dinner	\$ _____
Out-of-town guests' brunch	\$ _____
Subtotal	\$ _____

Wedding Correspondence

Stationery	\$ _____
Invitations	\$ _____
Announcements	\$ _____
Thank-you cards	\$ _____
At-home cards	\$ _____
Stamps	\$ _____
Subtotal	\$ _____

Bridal Attire

Wedding dress	\$ _____
Headpiece and veil	\$ _____
Shoes	\$ _____
Accessories	\$ _____
Dresses for other wedding parties	\$ _____
Undergarments	\$ _____
Trousseau	\$ _____
Subtotal	\$ _____

Photography/Videography

Formal portraits	\$ _____
Engagement	\$ _____
Wedding and reception	\$ _____
Wedding album	\$ _____
Parents' albums	\$ _____
Extra prints	\$ _____
Videography of wedding and wedding parties	\$ _____
Subtotal	\$ _____

Flowers

Ceremony arrangements, garlands	\$ _____
Bride's bouquet	\$ _____
Groom's boutonniere	\$ _____
Bridesmaids	\$ _____
Groomsmen	\$ _____
Flower girl/ring bearer	\$ _____
Mothers' corsages	\$ _____
Table decorations	\$ _____
Subtotal	\$ _____

Reception

Food	\$ _____
Drink	\$ _____
Wedding cake	\$ _____
Groom's cake	\$ _____
Rental of facility	\$ _____
Rentals of tablewares, tents, furniture	\$ _____
Tips and fees to food servers, doormen, coat check, valet, etc.	\$ _____
Subtotal	\$ _____

Music

Ceremony (organist, soloists, choir, other musicians)	\$ _____
Reception (band, deejay, pianist)	\$ _____
Subtotal	\$ _____

Transportation

Limousines	\$ _____
Parking	\$ _____
Coaches	\$ _____
Subtotal	\$ _____

Gifts

Wedding gifts to each other	\$ _____
Matron of Honor/Best Man	\$ _____
Bridesmaids/Groomsmen	\$ _____
Gift to your parents (optional)	\$ _____
Wedding Rings	\$ _____
Subtotal	\$ _____

Fees

Church/temple/other location	\$ _____
Officiant	\$ _____
Officiant assistants	\$ _____
Subtotal	\$ _____

Odds and Ends

Guest favors	\$ _____
Birdseed or confetti packets	\$ _____
Monogrammed napkins	\$ _____
Cake knife	\$ _____
Hotel accommodations	\$ _____
Guest book and pen	\$ _____
Subtotal	\$ _____

Total Budget

\$ _____

The Ceremony

Date/Time _____ Location _____
 Officiant(s) & Phone # _____ Address _____
 _____ Contact & Phone # _____
 Rehearsal Date/Time _____ Fee _____

Does the facility provide

Aisle runner? _____
 Canopy? _____
 Candles? _____
 Knee cushions? _____
 Rice/Birdseed? _____
 Dressing rooms? _____

Ceremony Music Selections

 Readers & Passages _____

Reserved Seating # of rows _____ # of people _____

Pew 1 _____ Pew 1 _____
 Pew 2 _____ Pew 2 _____
 Pew 3 _____ Pew 3 _____
 Pew 4 _____ Pew 4 _____

Invitations & Stationery

Printer/Stationer _____ Contact _____
 Phone # _____ Address _____
 Order Date _____ Date Ready _____
 # of Ceremony Guests _____ # of Reception Guests _____

Invitation Information

Date & Time _____
 Location & Address _____

Reception Card Information

Time _____
 Location & Address _____

RSVP Cards & Envelopes Content

Respond By _____
 Name _____
 Address _____

	Quantity	Price
Reception Cards	_____	_____
RSVP Cards & Envelopes	_____	_____
Thank You Notecards	_____	_____
Embossed Napkins	_____	_____
Guest & Gift Record Book	_____	_____
Announcements	_____	_____
Ceremony Programs	_____	_____

The Reception

Date/Time _____ Location _____
 Phone # _____ Address _____
 Food Service Time _____ Contact _____
 Cost _____ Deposit _____ Cancellation Terms _____

Does the facility provide

Access for Decorating? _____ Servers (how many)? _____
 Dance Floor? _____ Bartenders? _____
 Security? _____ Tables & Chairs? _____
 Adequate Parking? _____ Handicap Access? _____
 Setup/Cleanup? _____ Valet Parking? _____

Dinner / Reception Music

Group/Band/DJ _____ Group/Band/DJ _____
 Contact _____ Contact _____
 Phone # _____ Phone # _____
 Playing From _____ to _____ Playing From _____ to _____
 Types of Music _____ Types of Music _____
 Need Early Set-Up Time? _____ Need Early Set-Up Time? _____
 Cost _____ Deposit _____ Cost _____ Deposit _____
 Balance Due When? _____ Balance Due When? _____

Catering

Caterer _____ Address _____
 Phone # _____ _____
 Service Date/Time _____ Contact _____
 Reception Location _____ Price _____

Menu _____

Cost

Per Person _____ x # Guests _____ = Total \$ _____

Does the Cost Cover

All necessary equipment? _____ China & Flatware? _____ Room Setup? _____
 Taxes & Gratuity? _____ Cake Cutting? _____

Liquor/Beverages

Supplier _____ Address _____
 Phone# _____ Contact _____
 Pickup or Deliver? _____ Open Bar from _____ to _____ Cash Bar from _____ to _____
 Champagne for Toast _____ Wine(s) for Dinner _____
 Other Beverages _____ Cost _____

Bridal Party Attire

Bride

Bridal Shop _____ Consultant _____ Fitting Date(s) _____

Address _____ Phone# _____ Pick-up Date _____

Dress Style _____ Maker _____

Accessories/Undergarments _____

Headpiece _____ Shoes _____

Bride's Attendants

Bridal Shop _____ Consultant _____

Address _____ Phone# _____

	Style	Colors	Fitting	Pickup
Maid of Honor _____	_____	_____	_____	_____
Bridesmaid _____	_____	_____	_____	_____
Bridesmaid _____	_____	_____	_____	_____
Bridesmaid _____	_____	_____	_____	_____
Bridesmaid _____	_____	_____	_____	_____
Bridesmaid _____	_____	_____	_____	_____
Flower Girl _____	_____	_____	_____	_____

Formal Wear

Groom

Tuxedo Store _____ Consultant _____ Fitting Date(s) _____

Address _____ Phone# _____ Pick-up Date _____

Style/Color _____

Package Includes _____

Groom's Attendants

	Style	Colors	Fitting	Pickup
Best Man _____	_____	_____	_____	_____
Groomsmen _____	_____	_____	_____	_____
Ring-Bearer _____	_____	_____	_____	_____
Ushers _____	_____	_____	_____	_____

The Flowers

Florist _____ Phone# _____
 Address _____ Contact _____

Wedding Party Flowers

Delivery Date/Time _____ Where _____

	Description	Price
Brides Bouquet	_____	_____
Throw Bouquet	_____	_____
Maid of Honor Bouquet	_____	_____
Bridemaid's Bouquets #	_____	_____
Flower Girl	_____	_____
Floral Headpieces #	_____	_____
Groom's Boutonniere	_____	_____
Men's Boutonnieres #	_____	_____
Mother's Corsages #	_____	_____

Ceremony Flowers

Delivery Date/Time _____ Where _____

	Description	Price
Altar Flowers #	_____	_____
Aisle & Pew Decorations #	_____	_____
Others	_____	_____

Reception Flowers

Delivery Date/Time _____ Where _____

	Description	Price
Head Table #	_____	_____
Guest Tables #	_____	_____
Cake Table #	_____	_____
Buffet Table #	_____	_____

The Cake

Bakery _____

Phone# _____

Address _____

Contact _____

Wedding Cake

of Servings/Pieces _____

Description _____

Cost Per Serving _____

Cake Top or Fountain _____

Groom's Cake

of Pieces _____

Description _____

Cost Per Serving _____

Packaging _____

Photography

Photographer _____
 Address _____
 Contact _____
 Phone# _____

Package Description and Price _____
 Number of Photos to be taken _____
 Date Previews will be ready _____
 Additional Reprints Costs _____

Videography

Videographer _____
 Address _____
 Contact _____
 Phone# _____

Package Description and Price _____
 Number of hours of Total Taping _____
 Date Finished tape will be ready _____
 Cost of Additional Copies _____

Gift Registry

Store _____ Store _____
 Address _____ Address _____
 Phone # _____ Phone # _____

Dinnerware

Formal Informal

Store	Qty	Qty
Dinner Plates	_____	_____
Salads / Desert Plates	_____	_____
Bread & Butter Plates	_____	_____
Cups & Saucers	_____	_____
Soup Bowls	_____	_____
Serving Bowls	_____	_____
Platters	_____	_____

Serveware / Giftware

Store Qty

Store	Qty
Salt & Peper	_____
Gravy Boat	_____
Platter	_____
Bread Tray	_____
Serving Tray	_____
Vegetable Dish	_____
Covered Casserole	_____
Chafing Dish	_____
Salad Bowl	_____
Ind. Salad Bowls	_____
Salad Server	_____
Butter Dish	_____
Relish Dish	_____
Chip 'n Dip	_____
Sugar & Creamer	_____
Coffee/Tea Set	_____
Water Pitcher	_____
Punch Bowl Set	_____
Demitasse Cups	_____
Cordial Set	_____
Candlesticks (pair)	_____
Place Plates	_____
Coaster Set	_____
Vase	_____
Bowl	_____
Trivet	_____

Electrical Appliances

Store Qty

Store	Qty
Toaster	_____
Mixer	_____
Blender	_____
Food Processor	_____
Coffeemaker	_____
Electric Skillet	_____
Can Opener	_____
Slow Cooker	_____
Popcorn Popper	_____

Stemware

Formal Informal

Store	Qty	Qty
Water goblets	_____	_____
Wine Goblets	_____	_____
Champagnes/Flutes	_____	_____
Juice Glasses	_____	_____
Low Tumblers	_____	_____
High Tumblers	_____	_____

Table Linens

Store Qty

Store	Qty
Runner	_____
Cloth	_____
Napkins	_____
Mats	_____
Napkin Rings	_____

Cookware

Store Qty

Store	Qty
Sauce Pans	_____
Qt.	_____
Qt.	_____
Qt.	_____
Qt.	_____
Double Boiler	_____
Skillets	_____
Small	_____
Medium	_____
Large	_____
Dutch Oven	_____
Roaster	_____
Stock Post	_____
Pressure Cooker	_____
Tea Kettle	_____
Bowl Set	_____
Wok	_____
Baking Sheets	_____

Decorative Accessories

Store Qty

Store	Qty
Table Lamps	_____
Floor Lamps	_____
Clocks	_____
Picture Frames	_____
Rugs	_____
Magizine Rack	_____
Mirrors	_____
Artwork	_____

Flatware

Formal Informal

Store	Qty	Qty
Teaspoon	_____	_____
Salad Forks	_____	_____
Place Forks	_____	_____
Place Knives	_____	_____
Place/Soup Spoons	_____	_____
Iced Teaspoons	_____	_____
Butter Spreaders	_____	_____
Serving Tablespoons	_____	_____
Pierced Tablespoons	_____	_____
Cold Meat Fork	_____	_____
Butter Knife	_____	_____
Sugar Spoon	_____	_____
Gravy Ladle	_____	_____
Cocktail Fork	_____	_____
Casserole Spoon	_____	_____
Pastry Server	_____	_____
Hostess Set	_____	_____
Serve Set	_____	_____
Storage Chest	_____	_____
Silver Keepers	_____	_____

Kitchenware

Store Qty

Store	Qty
Measuring Cups/Spns	_____
Cutlery Set	_____
Cutting Board	_____
Nonstick Utensils	_____
Colanders	_____
Rolling Pin	_____
Graters	_____
Garlic Press	_____
Ice-Cream Scoop	_____
Timer	_____
Storage Containers	_____

Bath Linens & Accessories

Store Qty

Store	Qty
Bath Towels	_____
Hand Towels	_____
Washcloths	_____
Hamper	_____
Scale	_____
Shower Curtain	_____
Bath Mat/Rug	_____
Soap Dispenser	_____
Toothbrush Holder	_____

Newspaper Wedding & Engagement Announcement Form

Bride's Name _____

Bride's Address _____

Bride's Parents' Names _____

Parents' Address _____

Bride's Occupation / Employed By _____

Bride's Schooling Completed, Degree Earned _____

Groom's Name _____

Groom's Address _____

Groom's Parents' Names _____

Parents' Address _____

Groom's Occupation / Employed By _____

Groom's Schooling Completed, Degree Earned _____

Wedding Date _____

Wedding Location (Name, City) _____

Name(s) of Clergy / Officiate _____

Announcement form continued on next page (Pg. 34)

Complete form and drop off or mail with a photograph to your hometown newspapers below. Check the boxes of the newspapers you would like the announcement to appear in to notify family and friends of the wonderful news of your engagement and wedding.

Red Wing Republican Eagle

P.O. Box 15
Red Wing, MN 55016

Stillwater, MN 55082

Hudson Star-Observer

P.O. Box 147
Hudson, WI 54016

P.O. Box 25

River Falls, WI 54022

Woodbury Bulletin

8420 City Centre Drive
Woodbury, MN 55125

Hastings Star Gazette

P.O. Box 277
Hastings, MN 55033-0277

Pierce County Herald

126 South Chestnut St.
Hastings, MN 55033-0277

**South Washington
County Bulletin**

7584 80th St. South
Cottage Grove, MN 55016 - 3100

**Farmington Independent/
Rosemount Town Pages**

320 3rd St. Box 192, Farmington, MN 55024

Lake Elmo Leader

1815 Northwestern Ave.
Stillwater, MN 55082

New Richmond News

P.O. Box 98
New Richmond, WI 54017

Stillwater Courier

1815 Northwestern Ave.

River Falls Journal

Tear Out and Send In

